



CAMX CCTV

HOW TO ADD A USER TO YOUR DVR

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www.camxcctv.com

1) Right click on the screen and select *Main Menu*.



2) Go to *Setting* at the bottom of the menu and click on *System*.



3) Click on *Account* on the left side of the screen to bring up the list of all user accounts associated with your DVR.



4) Click on *Add User* at the bottom of the menu.



- 5) Fill out the Add User page by clicking on each box and entering the information using the keyboard that will appear on-screen. The prompts are:
- User Name: This is the name the account user will use to login.
 - Password: The password that the user will use to login.
 - Confirm Password: Reenter the password you put in on the previous step.
 - Memo: Put any additional information you want to add about the user or the account here.
 - User MAC: Enter the MAC address of the user (if applicable) here.
 - Group: Chose the group you want the user to be a part of from the dropdown. This will limit the authority they have (seen in the section below).
 - System Authority: Use the checkboxes to give the user access to certain features of the DVR.

The screenshot shows the 'Add User' configuration page. At the top right, the time is 30:22PM. The form includes the following fields and sections:

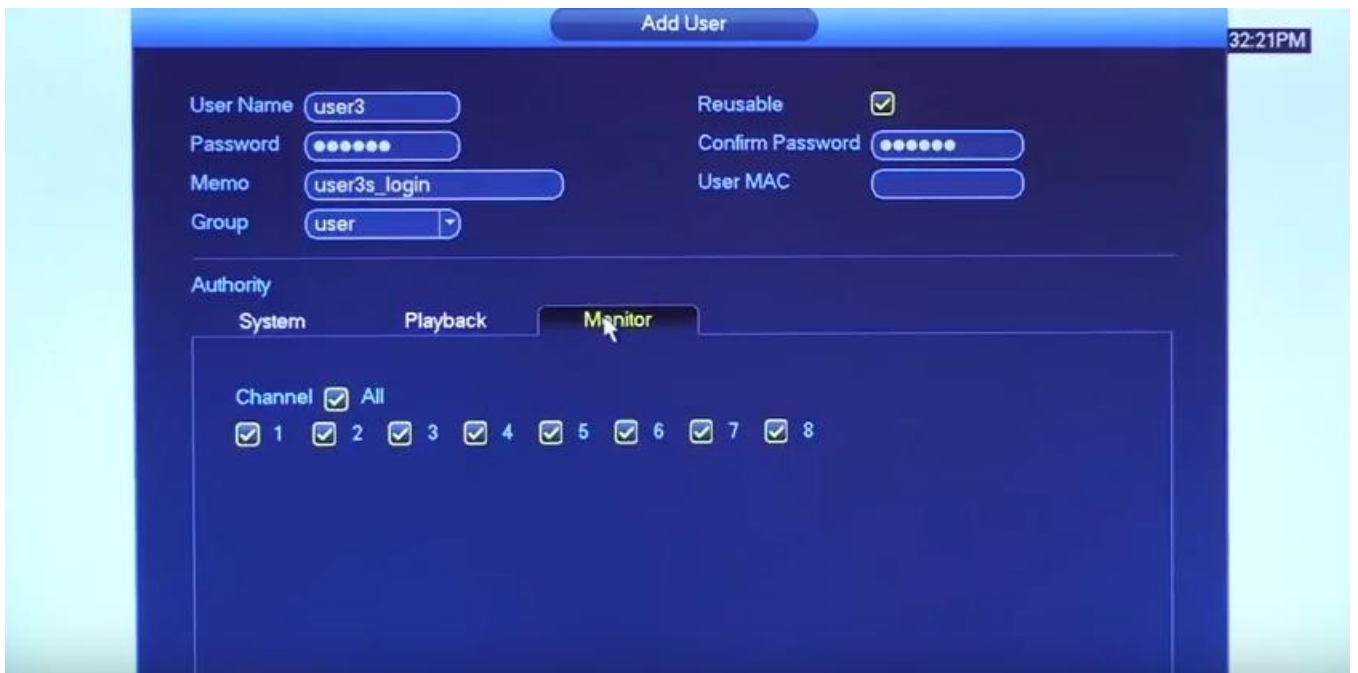
- User Name:** Input field with label **A**.
- Password:** Input field with label **B**.
- Confirm Password:** Input field with label **C**.
- Memo:** Input field with label **D**.
- User MAC:** Input field with label **E**.
- Reusable:** Unchecked checkbox.
- Group:** Dropdown menu showing 'admin' with label **F**.
- Authority:** Section with three tabs: **System** (selected), **Playback**, and **Monitor**. A label **G** points to the **System** tab.

System	Playback	Monitor
<input checked="" type="checkbox"/> All	<input checked="" type="checkbox"/> SYSTEM	<input checked="" type="checkbox"/> DISCONNECT USER
<input checked="" type="checkbox"/> ACCOUNT	<input checked="" type="checkbox"/> INFO	<input checked="" type="checkbox"/> DEFAULT&UPGRADE
<input checked="" type="checkbox"/> PTZ	<input checked="" type="checkbox"/> STORAGE	<input checked="" type="checkbox"/> MANUAL CONTROL
<input checked="" type="checkbox"/> COLOR	<input checked="" type="checkbox"/> CLEAR LOG	<input checked="" type="checkbox"/> BACKUP
<input checked="" type="checkbox"/> CAMERA		<input checked="" type="checkbox"/> EVENT
		<input checked="" type="checkbox"/> SHUTDOWN
		<input checked="" type="checkbox"/> NETWORK

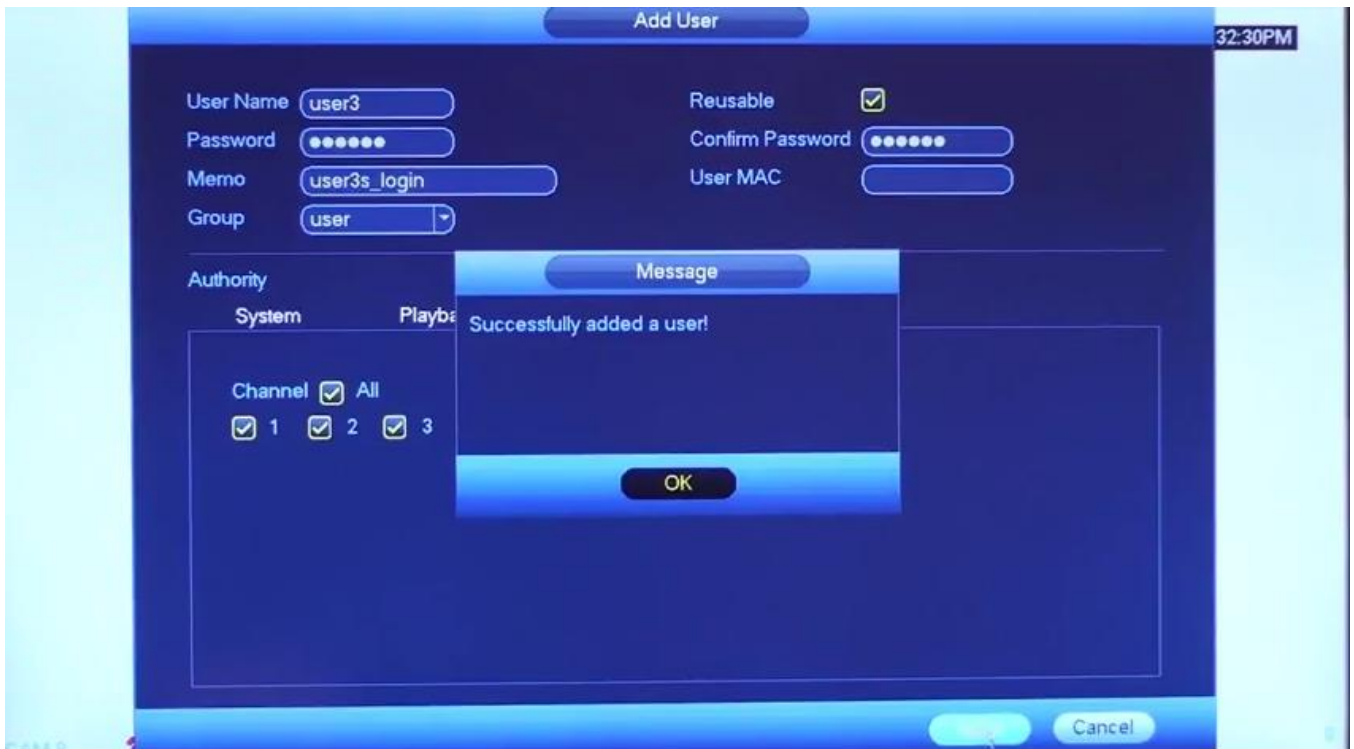
6) Click on the tab that says *Playback*. Use the checkboxes to select which channels the user will have access to for playback.



7) Click on the tab that says *Monitor*. Use the checkboxes to select which channels the user will be able to monitor.



8) Click on *Save* at the bottom of the screen. A notification will appear letting you know the user has been created.



9) The user will now appear on the list and will have access to the authorities assigned to them.

